



## Maidin mhaith, beannachtaí ó Thiobraid Árann!

Thank you for registering for the first Annual Alumni Week this summer! Because this is something new, requested by alumni, with more time to experience local culture and spend with your cast or crew, there will be *many* new things for everyone to understand. Please be in contact with your cast/crew and make your plans together. If you do not have an active cast/crew rep, or are not sure who is on the list for your group, please email [alumcommunity@uwpiaa.org](mailto:alumcommunity@uwpiaa.org).

Please **READ the information below in its entirety** as we attempt to answer the questions we are hearing most often.

From now and throughout the event, **WhatsApp** will be a key communication tool. If you are not yet in the group, please join us. Email [communications@uwpiaa.org](mailto:communications@uwpiaa.org) for the link.

## HOW TO MODIFY YOUR REGISTRATION

- Scroll all the way to the bottom of your confirmation email, and you will see, "If you need to modify your registration, follow this link."  
**OR** head directly to the registration site, <https://crowdcomms-ltd.reg.crowdcomms.com/annual-alumni-week>, and enter the email you used to register. The system will know that it is you and will offer to send you a modification link.
- You will need to choose the country for your phone number again in order to save or move to the next section (to add tours/waitlist).
- Check your spam/junk folder if you do not think you received your confirmation email. The subject line is "Registration to Annual Alumni Week".

## PLEASE UPDATE YOUR REGISTRATION DETAILS

- We have made the preferred name for your badge mandatory. This is what will be printed on your badge. Type carefully and re-check. It will not be possible to make changes onsite. Unlike previous years, self-modified nametags will not be accepted by campus security.
- Add your travel dates. These are imperative for us to know. Many of you bought the full week registration at the Flash sale rate. However, we are booking meals for each day based on your arrival and departure dates to the event (not your general arrival to Ireland if you have pre / post plans)—we **NEED** you to fill that in as soon as you confirm your plans. This also helps us know if day tickets may be sold—so you are helping the team **and** your fellow alumni!

- If you included a question or issue in the “comment” section, and it has been resolved, feel free to remove it in Step 3, or note that it’s “Resolved”.

## OPTIONAL DAY TOURS

- Information here: <https://crowdcomms-ltd.reg.crowdcomms.com/annual-alumni-week/pages/optional-activities>
- Day tours are available as an add-on for **registered** participants.
- If a tour you would like to take is "Sold Out", please **add yourself** to the waitlist. If enough people are interested, another bus will be added for that day and tour.
- You are able to ADD to your registration only. If you have paid and need to switch days, email your request to [registration@uwpiaa.org](mailto:registration@uwpiaa.org).
- Rehearsal days are listed in the "Important Note" section at the top of the Optional activity page. YOU are responsible for knowing if it's your reunion year and whether you plan to participate in the photo, rehearsal, and show. Bottom line: Don't book tours when you need to be on campus.
- The deadline for all tours is May 1st—**there will be no further seats or date changes offered on site so please discuss with your friends and book or request to be waitlisted NOW.**
- Each registered person may add one non-registered guest on the day tour at the same rate they paid if space is available, or may request to add them to the waitlist by emailing their name to [registration@uwpiaa.org](mailto:registration@uwpiaa.org).
- For any additional non-registered guests, please request to add them to the waitlist by emailing the details and full name of guest to [registration@uwpiaa.org](mailto:registration@uwpiaa.org).
- Additional non-registered guests will be charged a rate of €100 for Killarney, Galway & the Burren Farm options. The Burren hike will be €105, and the Cliffs of Moher & Inis Oirr will be €110.
- **The waitlist will give priority to registered alumni / registered participants.** Any further available spaces will then be made available to the non-registered waitlisted people at the rates quoted above, on a first come basis IF space becomes available, based on the timestamp of your email request to join the waitlist.
- And, as a final reminder, the cancellation policy: For optional activities held during AAW, you can receive a 100% refund, less a €5 processing fee, on or before 1st April 2024. A 50% refund, less €5 processing fee, on or before 1st May 2024.

## WAITLIST

- If you wish to be on a waitlist, follow the “How to modify your registration” instructions above.
- On step two, check the waitlist tick box to see the options. If you had been on any waitlists, uncheck the waitlist tick box. When you re-check it, the options will appear. Then check all that you wish to be on (including any you had checked off before). If that doesn’t work, click back to the previous step and forward again.

## ACCOMMODATION

- You are responsible for booking accommodation based on the information in your registration confirmation email.
- If you need to ask about your booked university housing, email [UWPIAALimerick@ul.ie](mailto:UWPIAALimerick@ul.ie).

- If you booked with the university as a single occupant, you will be allocated into an apartment with others who booked as singles/doubles, and an effort will be made to place you near others of the same era.
- If you booked on campus and have a bedroom available in your booking, OR if you have not made arrangements and would like to help fill an opening in someone else's booking, a WhatsApp group has been made for the purpose of making these connections. It is the "**Limerick Roommate Finder**", started by an alum who needs to fill a room in her booking. If this would help you offer or ask for a bedroom in an apartment email [communications@uwpiaa.org](mailto:communications@uwpiaa.org) to receive the link. The Annual Alumni Week Team members are not involved in roommate allocations or requests.
- Remember that the booking for the on-campus housing is for specific dates. You are charged up front for all rooms for all nights whether there are people in the rooms or not.

## **ANATOMY OF PEACE STUDY GROUP**

There are a few places left in this special excursion to Belfast, Northern Ireland. Once we reach capacity there will **not** be a waitlist to add more people. The participation rate for an alum who is not registered for Annual Alumni week will be €750, and again, priority is given to registered participants—the deadline to sign up is March 15th as the preparation and educational discussion groups will begin in April.

**More information:** <https://crowdcomms-ltd.reg.crowdcomms.com/annual-alumni-week/pages/study>.

**Questions?** Email [globalimpact@uwpiaa.org](mailto:globalimpact@uwpiaa.org).

## **XPERIENCE K AND T**

- Bring your children and give them a taste of some of the experiences you had like performance, community service and cultural learning!
- Prices increase February 3rd.
- **Info session:** Sunday, January 28th at 7:30 p.m. GMT Limerick/2:30 p.m. EST New York\*\*.
- **More information:** <https://crowdcomms-ltd.reg.crowdcomms.com/annual-alumni-week/pages/xperience-k-t>

## **JOURNEY ON...UWPIAA TRAVEL**

- Spaces are still available for this exciting adventure to Edinburgh and London! Enjoy five nights in first class accommodations, private tours in Edinburgh and London with licensed guides, attend a performance at the Edinburgh Military Tattoo, and visit London's Blenheim Palace.
- **More information:** [https://orbridge.com/grp\\_departures/overview/partner\\_uwpiaa\\_edinburgh\\_and\\_london](https://orbridge.com/grp_departures/overview/partner_uwpiaa_edinburgh_and_london)
- **Reserve your space now:** <https://www.cognitofrms.com/CustomTravelNetwork/JourneyOnUWPIAATravelEdinburghAndLondon>
- **Questions?** Email [travel@uwpiaa.org](mailto:travel@uwpiaa.org).

**PRIZE DRAW ENDS JANUARY 31st**

The days are dwindling to purchase tickets for a chance to win these fantastic prizes! Go in as a group for a chance to be able to surprise a cast or crew mate with a free registration and spending money!

- Prize #1: One adult registration and gift card\* (estimated value: €750)
- Prize #2: One adult registration and gift card\* (estimated value: €600)
- Prize #3: Two night hotel stay in the Limerick area (estimated value: €400)

To purchase: <https://app.galabid.com/uwpiaa24>

## GENERAL INFO SESSION

- **Annual Alumni Week Info Session: Sunday, January 28th**, 7:00 p.m. GMT Limerick/2:00 p.m. EST New York\*\*.
- Please review this material and if you still have questions, join us to meet the team and learn even more.

## IMPORTANT DEADLINES

Please look at the upcoming deadlines section of the website and stay informed.

<https://crowdcomms-ltd.reg.crowdcomms.com/annual-alumni-week/pages/deadlines>

**Thanks from your UWPIAA Annual Alumni Week Team!**

---

### **\*\*ZOOM INFO FOR SUNDAY'S TWO 30-MINUTE MEETINGS (General Info followed by Xperience K & T)**

Since this is going on a public site, please email [communications@uwpiaa.org](mailto:communications@uwpiaa.org) for this info. It will be shared in the WhatsApp and the FB event in our UWPIAA group as well.