Terms and Conditions - Events managed by Marick

By completing and submitting a booking request, you are confirming your agreement to the terms and conditions set out by Marick.

For the purposes of clarification, the contracting party shall be Marick Communications (as the event provider) and either you or your employing organisation (as the event attendee/event booker).

Payment terms

Payment terms are strictly 30 days or before the event – whichever is closest. We reserve the right to refuse entry if payment is not received before the event. If your registration is at short notice, we will require payment by credit card to secure your place.

Payment can be made at the point of booking by Credit Card / Debit Card. You can also request an invoice which can be paid by Bank Transfer (Bacs), cheque or Credit/debit card. Business credit / debit cards are be subject to a 3% card processing fee on invoice total.

Please quote your invoice number on payments.

Cancellation, substitution and postponement policy

All cancellations, alterations or amendments must be received in writing to

info@decommsupplyevent.co.uk.

We can accept a replacement delegate if you are no longer able to attend.

*Refunds are available on the following basis only:

Exhibition cancellation by 30 April 2024	50% refundable (unless a substitute exhibitor can
	be found)
Exhibition cancellation from 1 May 2024	Non-refundable (unless a substitute exhibitor can
	be found)

Marick Communications reserves the right to cancel an event. In this case, you will receive a full refund of the fee paid. In the event that Marick Communications postpones an event for any reason and the delegate is unable to attend on the rescheduled date, you will receive a full refund of the fee paid.

Marick Communications is not responsible for any loss or damage as a result of alteration, cancellation or postponement of an event.

Management of personal data

The data supplied through the registration process will be used for the purposes of organising the event only and for communicating important and relevant information to you.

All data submitted will be held, subject to the General Data Protection Regulations May 2018, for three years after this event. You can withdraw or amend your consent at any time, please contact us at <u>hello@marickpartners.co.uk.</u>

For some events, we will provide delegates with a list of delegate names and their organisation. If you do not wish to be included, please contact us at <u>info@decommsupplyevent.co.uk</u>. We will never share personal contact information.

Photographs and Videos

For some events we may have official photographers and videographers at the event. Any official photographs or videos will be used solely for the purpose of promoting this and similar events via digital and conventional media.

You can withdraw or amend consent at any time by submitting a request, along with an identifiable photograph of yourself to <u>info@decommsupplyevent.co.uk</u>.

Liability

Marick Communications does not accept liability for any injuries or losses of any nature incurred by delegates and /or accompanying persons, nor for loss or damage to their personal belongings.